

PeopleSoft Terminology

The table below lists some PeopleSoft terminology, that you may encounter when working with the Student Administration System. The Legacy (SIMS-R) equivalents are also listed with examples.

SIMS/R	PeopleSoft	Examples
n/a	Academic Institution	FRSNO
School	Academic Group	College of Art and Humanities Craig School of Business
Department/Program	Academic Organization	Art and Design Department
n/a	Academic Career	UGRD – Undergrad, PBAC – Post Bacc, EXED – Extension
n/a	Campus	Main
Course Abbreviation or Course Prefix	Subject	ENGL, COMS (no spaces)
Course Number and Course Suffix	Catalog Number	1, 80T (combination of number and suffix)
Catalog Number	Course ID	012652
Begin or End Date (or period)	Effective Date	08/01/1976
Grading Method	Grading Basis	Letter, Mixed, CR/NC
Update a current course will create a new Catalog Number.(example is a change in title or CS#, or number of units)	Offering	Add a new offering with an effective-dated row.
Class Type	Component	Lecture, Lab, Supervision
Period (20024)	Term – 4-digit code	Fall 2002
Title	Short Description, Long Descriptions	Case Sensitive
Session ID for Extension Only	Session	2 sessions, REG and EXT
Section Number	Class Section	01
Co Req Indicator (Block Schedule)	Associated Class	Lecture/Lab Combinations
Building and Room	Facility ID	PB 132
n/a	Bio/Demo	Biographical/demographical data
n/a	Checklists	Items, which need to be completed – process steps, communications, and information to be received.

SIMS/R	PeopleSoft	Examples
Letters, postcards, email	Communication	Any contact with the student – email, letter, phone call, initiated by campus or student.
n/a	Comments	Notes on student's activity, communication, other sources.
Holds (Negative)	Service Indicator	Negative – restriction; positive, privilege.
General Degree Objective	Program	PBAC, GRAD, CRED, UGRD
Major & Degree Objective	Academic Plan	Art, Music, History
Student Level	Academic Level	Freshman, Graduate, Junior, Not Set, and Post-Baccalaureate
n/a	Application Center – Office processing application	UGRD, INTL, PBAC
Enrollment Status	Admit Type	First-year, Transfer
n/a	Application Number – number uniquely identifying an application.	
Transfer Institution, High School, Institution of Origin	External Organization – Business, College, High School	Fresno City College, Hoover High School
Outreach	Recruitment	
Edit Table	Prompt Table	Table of valid values. Can be added to in setup.
Edit Table	Translate Values	Drop down box of valid values
Transfer Institution information	Education	
Test Scores	Test Results	
Alpha look-up	Search/Match	Looking for person in system.

IMPORTANT:

n/a means that there is no SIMS/R equivalent to the PeopleSoft term

Always look up a person before you add any information, whether it is a prospect, applicant or student. Creating another ID for a person may cause information for that person to be split into parts under each ID.

In PeopleSoft, the ID is no longer the SSN. It is system generated number. However, the SSN may be used to locate a person's record. The SSN is called the National ID. It is often one of the keys you can use to do a Search.